



Business Office

# SPRING 2012 MBA Clearance Form(Cohort Year 2011- ODD)

Please complete and return this form to the Business only if you have tuition remission from your employer or sponsored billing. The Financial Clearance Deadline to clear your account and submit this form is **December 28, 2011**. Students who do not clear their balance by the deadline will be assessed a **\$100 late fee**. If you do not clear your account either by payment in full or payment plan, after the first day of class (**January 14, 2012**) another **\$100 late fee will be assessed**, for a total late fee of **\$200** assessed to your account. Students who do not clear their accounts may be dropped from classes and a restriction will be placed on the Account. Faxed Payment Forms and/or electronic format will be accepted.

Name \_\_\_\_\_ (Last) \_\_\_\_\_ (First) MSMS ID # \_\_\_\_\_

Address \_\_\_\_\_ (Street) Home Phone ( ) \_\_\_\_\_

\_\_\_\_\_ (City) \_\_\_\_\_ (State) \_\_\_\_\_ (Zip) Cell Phone ( ) \_\_\_\_\_

|                                                           |            |
|-----------------------------------------------------------|------------|
| Tuition                                                   | \$7,013.00 |
| College Services Fee                                      | \$1,596.00 |
| Minus Financial Aid*** (Do not include Alternative Loans) |            |
| Alternative Loan                                          |            |
| Total Amount Due* or <Refund Amount>                      |            |

\*\*\* Calculate Financial Aid Loans at 97% of the amount shown on your award letter. \*\*

**\*Please check option(s) for Method of Payment:**

- \_\_\_ 1. A Check/Money Order/Cash is enclosed for the balance due.
- \_\_\_ 2. Please charge my VISA/MasterCard/Discover/AMX Card as follows:

Card # \_\_\_\_\_ Expiration Date \_\_\_\_\_ \*CV \_\_\_\_\_

Amount \$ \_\_\_\_\_ Name on Card \_\_\_\_\_

Authorized Signature \_\_\_\_\_

- The CV are the three security code digits on reverse of card

\_\_\_ 3. Sponsored Billing or Tuition Remission

**It is understood that:**

- If the student withdraws from the college prior to final payment on the note, the Maker will be responsible for the amount due in accordance with the College's policy of Withdrawal Charges.
- The Maker is responsible for making payments on time if paying via monthly installments .
- The Maker shall pay any and all reasonable costs of collection incurred by the College occasioned by default of the Maker. In the event that an action is brought by the College to enforce the terms of this agreement, the Maker shall pay all costs thereof, including but not limited to attorney fees.
- I have read, understand, and agree to the terms of this Financial Obligation Agreement:

Signature \_\_\_\_\_

Date \_\_\_\_\_