

# UNOFFICIAL TRANSCRIPT REQUEST

Requests for UNOFFICIAL transcripts are FREE of charge. Please allow from one to three business days to process.

Print this request form and mail to:

**Chalon Campus**

Mount St. Mary's College  
Registrar's Office  
12001 Chalon Road  
Los Angeles, CA 90049-1599

**Doheny Campus**

Mount St. Mary's College  
Registrar's Office  
10 Chester Place  
Los Angeles, CA 90007-2598

OR

Fax: (310) 954-4029

OR

Fax: (213) 477-2519

**Name/s while attending:**

*(Please list all possible names)*

**Student ID#/SS:**

**Dates of attendance:**

**Degree(s)**

**Phone #:**

**SIGNATURE: X**

**Date:**

**Please check one of the following:**

Mail or fax unofficial transcript to:

**Pick up @**     Chalon     Doheny